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Department of Human Resources

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November 2, 2021

VACANCY ANNOUNCEMENT

PROMOTION/TRANSFER

VACANCY:

Auto Service Person-Garage
Full Time – 40 hours per week

SALARY:

34D - \$23.94 to \$30.63 per hour (hired before 7/1/09)
\$23.94 to \$30.05 per hour (hired after 7/1/09)

NATURE OF WORK:

See Attached Job Description

QUALIFICATIONS:

Some experience in work relating to servicing automotive equipment; and graduation from a standard high school or vocational school or GED.

HOW TO APPLY:

Apply on line at <https://tinyurl.com/meridencareers> and e-mail your application to humanresources@meridenct.gov. Applications are also available in the Human Resources Department, City Hall, 142 East Main Street.

LAST DATE TO APPLY: Monday, November 8, 2021

E.O.E.

Auto Service Person

Nature of Work

This is entry level work in servicing automotive and related equipment.

Work involves responsibility for the periodic routine maintenance to automotive and related public works equipment in accordance with a prescribed schedule. Assignments are confined principally to the non –mechanical services of automotive equipment, including changing oil, greasing, servicing batteries, washing and waxing equipment. Servicemen occasionally work as helpers with skilled mechanics. Assignments are given orally and/ or in writing. Work is checked by the Maintenance Mechanic II/Garage Crew Leader or Automotive Mechanic.

Examples of Work:

Greases and lubricates automobiles, services batteries and other parts.

Shovels snow from sidewalks and parking areas; washes and waxes automotive/heavy equipment.

Assists journeyman mechanics in the repair of automotive equipment or heavy equipment by performing the less skilled tasks.

Performs related work as required.

Desirable Knowledge's, Abilities and Skills:

Some knowledge of the precautions to work safely with and around automotive equipment.

Some knowledge of the less complex mechanical parts of automotive equipment.

Ability to understand and carry out written and oral instructions.

Skill in lubricating and greasing automotive equipment.

Desirable Experience and Training:

Some experience in work relating to servicing automotive equipment; and graduation from a standard high school or vocational school or GED.

Requires a valid State of Connecticut driver's license.